

22/11/23

Subject: Consultation on Updated Admissions Policy

Dear Parents and Guardians,

I hope this letter finds you well. I am writing to inform you about changes to our Admissions Policy for the academic year that starts in September 2025 and to ask for your valuable input and feedback as part of our consultation process.

As the Executive Headteacher of St James' and St Philip's, I believe that involving parents and guardians in this process is essential to ensure our Admissions Policy reflects the best interests of our children and their families.

The attached document outlines the updated Admissions Policy for schools in the Community of Saints C of E Federation. We have made this policy to try and make sure that we have a transparent, fair, and equitable admissions process that continues to uphold our commitment to providing the best education for our community.

You can access the updated Admissions Policy and provide feedback by visiting our website using these links:

- **St James'** <http://www.stjamesmanchester.co.uk/admissions.html>
- **St Philip's** <https://www.st-philips.manchester.sch.uk/admission-arrangements/>

There, you will find the policy document and instructions on how to submit your comments and suggestions.

We kindly request your feedback, insights, and any concerns you may have regarding this revised policy. Your input will be instrumental in helping us refine the document before it is finished. We value your perspective as parents and guardians, as you play a crucial role in the success of our school.

Your input can be submitted to us by 3/1/24, and you may use the contact information below to send your responses:

feedback@st-philips.manchester.sch.uk

We appreciate your time and consideration in participating in this consultation process.

As always, thank you for your ongoing support.

Kind regards,

Gavin Shortall
Executive Headteacher
Community of Saints C of E Federation

The Community of Saints C of E Federation
St James' C of E Primary School *St Philip's C of E Primary School*
Executive Headteacher: Mr Gavin Shortall