

St James C of E Primary School

Accessibility Plan 2021-24

Priority	Lead people	Strategy/ Action	Resources	Time Frame	Success Criteria
Availability of written material in alternative form when specifically requested	GS/JM/YY	Staff aware of services available through LA Disabled people aware of facilities through signs and newsletters etc. Improve availability of information for parents – display appropriate leaflets for parents to collect.	Contact details & cost of translation / adaptation	On going	Information to disabled pupils / parents as appropriate. Written information available in alternative formats. Take-up of information leaflets by parents.
Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested.	JM/YY	Review all current school publications and promote the availability in different formats when specifically requested	Admin time	Ongoing	All school information available for all who request it.
Training for teachers on differentiating the curriculum and effective communication with parents	GS	Staff training and meetings with parents of SEN pupils arranged	Training time TA time allocated	In place & ongoing	Increased access to the curriculum Needs of all learners met Parents fully informed
Audit of pupil needs and staff training to meet those needs	LG/ Class Teachers	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Staff time	Ongoing	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life-preparation learning. The use of other professional partners has been made available.

Appropriate use of specialised equipment to benefit individual pupils and staff	LG	Alphasmart word processors for pupils with specific recording difficulty. Specific training in word processing skills through Touch Type Programme. Laptops Adjustable stool for nursery nurse. Sloping boards and adjustable tables for pupils with fatigue problems or physical disability. Coloured overlays for pupils with visual difficulty. Specially shaped pencils and pens for pupils with grip difficulty. Braille machine. Staff trained as appropriate.	SEN Budget	Ongoing	Increased access to the Curriculum Needs of all learners met.
Appropriate uses of colour schemes for internal/ external decoration to benefit pupils with visual impairments	GS/JM/DR	Follow advice on contrasting colours & re-decorate as necessary. To review and update following discussions with adviser and parents and pupils.	Cost of re-decoration Build into maintenance budget	Summer 2	Physical accessibility of school increased Steps and handrails safer for pupils/adults with visual impairment. Areas maintained on a regular basis.
Provision of wheelchair accessible toilets	PJ	Maintain a wheelchair accessible toilet	Maintenance budget	Ongoing	Physical accessibility of school increased Wheelchair accessible toilet
Fit grab rails where necessary	JM/PJ	Maintain grab rails around school site, including classrooms and other appropriate locations	Cost of new rails if needed		Accessibility of school & play areas increased. Physically impaired pupils able to access all areas.

Maintain Safe access around exterior of school	JM/PJ	Ensure that pathways are kept clear of vegetation. Make sure grounds maintenance contractors know which areas to prioritise.	Cost included in ground`s maintenance contract	On going	Disabled people to move unhindered along exterior pathways
All out of school activities are planned to ensure, where reasonable, the participation and independence of all pupils.	GS/JM	Review all out-of-school provision to ensure compliance with legislation		Ongoing	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements
Training for Awareness Raising of Disability issues	GS/JM	Provide training for governors, staff, pupils and parents Discuss perception of issues with staff to determine the current status of school		Ongoing	Whole school community aware of issues relating to Access